

Cooperative Educational Service Agency 3

Board of Control (BOC) Meeting Minutes

Monday, September 9, 2024

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 5:00 p.m. on Monday, September 9, 2024.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board members in attendance or *participating online: *Benjamin Gavinski, *Bob Hermanson, *Mike Humke, *Adam Jackson, *Mark Johnson, *Janet Matthes, and *Kim Schmelz. Member(s) who were not in attendance: Gary Andrews, Joni Heisner, April Jennings, and Wendi Stitzer.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by **Bob Hermanson** and seconded by **Janet Matthes** that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

MINUTES: A motion was made by **Benjamin Gavinski** and seconded by **Mark Johnson** to approve the minutes of the regular meeting on August 6, 2024. Upon voice vote, with all members voting Aye, motion carried.

FINANCIAL REPORT:

Disbursements - the Board reviewed the A/P detail check register for July 2024. A motion was made by **Benjamin Gavinski** and seconded by **Kim Schmelz** to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Benjamin Gavinski, Bob Hermanson, Mike Humke, Adam Jackson, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

INFORMATION:

1. Dr. Jamie Nutter reminded Board of Control members that Building & Grounds Walk-Through will be at our next Board of Control meeting on Monday, September 23, 2024.
2. Dr. Nutter informed Board Members that the upcoming Audit is scheduled for Monday, September 23, 2024.

ACTION ITEMS:

Consider Annual Approval for WASB Networking Session at State Education Conference - A motion was made by **Bob Hermanson** and seconded by **Benjamin Gavinski** to approve the 2025 WASB Networking Session at State Education Conference. Target budget set for \$3800. Upon roll call vote, the following Board Members voted Aye: Benjamin Gavinski, Bob Hermanson, Mike Humke, Adam Jackson, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

Consider Hiring Physical Therapist(s) – A motion was made by **Kim Schmelz** and seconded by **Mark Johnson** to approve hiring Samantha Boll and Breland Scharschmidt for .2 Physical Therapist positions. Upon roll call vote, the following Board Members voted Aye: Benjamin Gavinski, Bob Hermanson, Mike Humke, Adam Jackson, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

Consider Hiring ESL Instructor – A motion was made by **Bob Hermanson** and seconded by **Janet Matthes** to approve hiring Livia Winch, Joan Davis, and Kelsea Myers for ESL Instructor positions. Upon roll call vote, the following Board Members voted Aye: Benjamin Gavinski, Bob Hermanson, Mike Humke, Adam Jackson, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

Consider Hiring Long-Term Substitute Alternative Educational Instructor – A motion was made by **Benjamin Gavinski** and seconded by **Bob Hermanson** to approve hiring Jacqueline Benish for the Long-Term Substitute Alternative Educational Instructor position for the first semester. Upon roll call vote, the following Board Members voted Aye: Benjamin Gavinski, Bob Hermanson, Mike Humke, Adam Jackson, Mark Johnson, and Janet Matthes. Member abstaining from vote: Kim Schmelz. Members voting no: none. Motion carried.

Consider Hiring Speech & Language Pathologist – A motion was made by [Bob Hermanson](#) and seconded by [Mark Johnson](#) to approve hiring Jill Wozniak for the Speech & Language position and Huddle Up for teletherapy services, both positions being virtual. Upon roll call vote, the following Board Members voted Aye: Benjamin Gavinski, Bob Hermanson, Mike Humke, Adam Jackson, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

Next regular Board of Control Meeting will be Monday, September 23, 2024, at 6:30 p.m.

There being no further business to discuss, a motion was made by [Janet Matthes](#) and seconded by [Bob Hermanson](#) to adjourn the meeting at [5:16 p.m.](#) Upon voice vote, with all members voting Aye, motion carried.