

Cooperative Educational Service Agency 3

Board of Control (BOC) Meeting Minutes

Monday, December 16, 2024

The meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 5:00 p.m. on **Monday, December 16, 2024**. The meeting time was moved from 5:30 p.m. to 5:00 p.m. to accommodate Board Members' schedules.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board Members in attendance or *participating online: *Gary Andrews, *Benjamin Gavinski, *Joni Heisner, *Bob Hermanson, *Mike Humke, *Mark Johnson, *Janet Matthes, *Kim Schmelz, and *Wendi Stitzer. Member(s) who were not in attendance: Adam Jackson and April Jennings.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by [Joni Heisner](#) and seconded by [Benjamin Gavinski](#) that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

MINUTES: A motion was made by [Mark Johnson](#) and seconded by [Benjamin Gavinski](#) to approve the minutes of the regular meeting on [November 25, 2024](#). Upon voice vote, with all members voting Aye, motion carried.

INFORMATION:

1. Dr. Jamie Nutter reminded Board Members of the WASB Breakfast to be held on Wednesday, January 22, 2025, at the Baird Center, Milwaukee.
2. Dr. Nutter informed Board Members that the CESA 3 Career & Life Ready Team will be providing updates at the January meeting, ahead of CTE month.

ACTION ITEMS:

FINANCIAL REPORT:

1. **Budget Update** - Dr. Jamie Nutter provided Board Members with a budget update.
2. **Approval of Accounts Payable for November 2024** - the Board reviewed the A/P detail check register for [November 2024](#). A motion was made by [Benjamin Gavinski](#) and seconded by [Gary Andrews](#) to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Joni Heisner, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

Next regular Board of Control Meeting will be Monday, January 27, 2025, at 6:30 p.m.

There being no further business to discuss, a motion was made by [Janet Matthes](#) and seconded by [Joni Heisner](#) to adjourn the meeting at **5:08 p.m.** Upon voice vote, with all members voting Aye, motion carried.