

Cooperative Educational Service Agency 3

Board of Control (BOC) Meeting Minutes

Monday, September 25, 2023

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Monday, September 25, 2023.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board members in attendance or *participating online: *Gary Andrews, *Benjamin Gavinski, *Joni Heisner, *Bob Hermanson, *Mike Humke, *Mark Johnson, and *Janet Matthes. Member(s) who were not in attendance: Adam Jackson, April Jennings, Kim Schmelz, and Wendi Stitzer.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Bob Hermanson and seconded by Benjamin Gavinski that the Proof of Public Notice and Adoption of the Agenda, as amended, be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

MINUTES: A motion was made by Benjamin Gavinski and seconded by Gary Andrews to approve the minutes of the regular meeting on [August 28, 2023](#). Upon voice vote, with all members voting Aye, motion carried.

FINANCIAL REPORT:

Disbursements - the Board reviewed the A/P detail check register for [August 2023](#). A motion was made by Bob Hermanson and seconded by Janet Matthes to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Joni Heisner, Bob Hermanson, Mike Humke, Mark Johnson, and Janet Matthes. Members voting no: none. Motion carried.

23-24 Budget Update - Dr. Jamie Nutter presented a financial snapshot for Board Members.

INFORMATION:

Building and Grounds - Discuss the top 5 goals voted upon by the Board of Control (results listed below).

1. Create a more permanent solution to retaining walls.
2. Replace existing lighting to LED.
3. Fix cracked cement sidewalks.
4. Replace interior rust doors.
5. Establish a new area for Paradigm (old library) and repurpose space.
6. Change the back door (on the east end of the building) to a glass door for more lighting so it is used for loading and unloading purposes.
7. Replace bathroom fixtures.
8. Remodel closet doors for a modern appearance.

ACTION ITEMS:

Approve Building & Grounds Priorities - Following the review of 2023-2024 Building & Grounds goals and voted priorities (listed above), a motion was made by Benjamin Gavinski and seconded by Joni Heisner to approve the 2023-2024 Building & Grounds priorities. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Joni Heisner, Bob Hermanson, Mike Humke, Mark Johnson, and Janet Matthes. Members voting no: none. Motion carried.

Consider Hiring Speech and Language Pathologist - No action was taken.

Consider Hiring SkillsUSA Events Coordinator - A motion was made by Bob Hermanson and seconded by Janet Matthes to hire Jen Reese for DPI Contracted SkillsUSA Events Coordinator position. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Joni Heisner, Bob Hermanson, Mike Humke, Mark Johnson, and Janet Matthes. Members voting no: none. Motion carried.

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Next regular Board of Control Meeting will be Monday, October 23, 2023, at 6:30 p.m.

There being no further business to discuss, a motion was made by Gary Andrews and seconded by Benjamin Gavinski to adjourn the meeting at 6:55 p.m. Upon voice vote, with all members voting Aye, motion carried.