

Cooperative Educational Service Agency 3 Board of Control (BOC) Meeting Minutes

Monday, August 23, 2021, 6:30 p.m.

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Monday, August 23, 2021. Roll call was taken, with the following Board members in attendance/*participating: *Gary Andrews, Mike Humke, *April Jennings, Mark Johnson, *Janet Matthes, *Wendi Stitzer, and *JoAnn Wiederholt. Member(s) not attending/or participating: Chantel Hampton, Bob Hermanson, Renee Linscheid, and Kim Schmelz.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by April Jennings and seconded by Wendi Stitzer that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

Minutes:

A motion was made by Mark Johnson and seconded by Gary Andrews to approve the minutes of the regular meeting on July 26, 2021. Upon voice vote, with all members voting Aye, motion carried.

Financial Report:

Disbursements - the Board reviewed the A/P detail check register for August 2021. A motion was made by Gary Andrews and seconded by Janet Matthes to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

Financial Report (Auditors Here – September 21st) – discussion of the fiscal year and year-end (more than projected).

Action Items:

Consider Approving Contract for Occupational Therapist – very hard for school districts to find Occupational Therapists. Recommending Morgan Faulkner, 40% of her contract will be purchased by CESA 5; 60% of her contract will be in CESA 3 (picked up Riverdale). A motion was made by Mark Johnson and seconded by April Jennings to approve hiring Morgan Faulkner as an Occupational Therapist. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

Approve Vehicle Purchases – need to purchase two additional vehicles (one for full-time OT – driving to Mauston from Fennimore twice per week; other is for our Deaf and Hard of Hearing Assistant). Recommendation for two vehicles: Ford Ecosport (new) from Fillback in Prairie du Chien; the other is a Chevy Trax (certified used) from Hallada in Dodgeville. A motion was made by Wendi Stitzer and seconded by Janet Matthes to approve the purchase of these two vehicles. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

Approve Renting Office Space to Head Start – Kim Trumm, Director of Head Start, is looking for office space to rent. We propose remodeling the old “break room” behind Conference Room A (Barn Room). (Total cost of remodel is \$3,250.45.) The rental rate will be \$500 per month. A motion was made by Wendi Stitzer and seconded by Gary Andrews to approve remodeling the former break room into office space for Head Start. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

Review Building and Grounds Goals – the parking lot was sealed in the spring; remove old paper towel dispensers in the restrooms (will drywall so it is flush with the walls); energy efficient heaters were installed in the bathrooms (down the hall); will paint bathrooms and look into quotes to replace tile floor; consistent paint colors through the building; pine trees out

front have been removed; an air conditioning unit needs to be replaced. Note that Jim Nelson, Maintenance, is included on all updates.

Theme for 2021-2022 School Year –

“Understanding Your Why”

This theme is simple; yet, it is often easier said than done. As an organization, the depth of our *why* will determine our level of excellence. Each of must align our own *whys* with the *why* of our organization. The more intrinsic, the higher the level.

We do not become excellent because we say we want to be excellent, and we do not move forward based on extrinsic affirmation. Our pursuit of excellence happens as a result of stringing together multiple moments of excellence.

As we pursue excellence, we align the why within us to the why of the organization. As you begin to reflect on this upcoming school year, please think about *Why* we must be *Excellent*?

Executive Session: 1985-e (consider competitive bargaining that could result in a financial disadvantage for the Agency)

A motion was made by Mark Johnson and seconded by Janet Matthes to approve adjourning to Executive Session. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried. Board returned to open session.

The next regular Board of Control Meeting will be held MONDAY, September 27, 2021 at 6:30 p.m. at CESA 3.

There being no further business to discuss, a motion was made by Wendi Stitzer and seconded by April Jennings to adjourn the meeting at 7:48 p.m. Upon voice vote, with all members voting Aye, motion carried.