

Cooperative Educational Service Agency 3 Board of Control (BOC) Meeting Minutes Monday, July 25, 2022

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 8:55 p.m. on Monday, July 25, 2022.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Gary Andrews and seconded by Wendi Stitzer that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

Oath of Office was signed by new BOC Members, Benjamin Gavinski, Potosi, and Kristin Spurley, Iowa-Grant, and notarized by Marianne Krogen. Welcome Benjamin and Kristin to the CESA Board of Control.

Roll call was taken, with the following Board members in attendance: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, Kristin Spurley, and Wendi Stitzer. Member(s) who were not in attendance: April Jennings.

No public comment.

BOARD REORGANIZATION:

Election of Officers for the Board of Control for the 2022-2023 year was held -

A motion was made by Janet Matthes and seconded by Chantel Hampton nominating Mike Humke as Chair. A motion was made by Gary Andrews and seconded by Wendi Stitzer to close nominations. Upon voice vote, with all members voting Aye, motion carried. **Mike Humke will be Chair of the CESA 3 Board of Control for 2022-2023.**

A motion was made by Bob Hermanson and seconded by Gary Andrews nominating Janet Matthes as Vice-Chairperson. Upon voice vote, with all members voting Aye, motion carried. **Janet Matthes will be Vice-Chairperson of the CESA 3 Board of Control for 2022-2023.**

A motion was made by Gary Andrews and seconded by Bob Hermanson nominating Mark Johnson as Treasurer. Upon voice vote, with all members voting Aye, motion carried. **Mark Johnson will be Treasurer of the CESA 3 Board of Control for 2022-2023.**

Resolution to Approve Line of Credit – CESA 3 Agency Administrator is hereby authorized to proceed with all action necessary within the legal limits for temporary borrowing of funds, if necessary, to operate during the 2022-2023 fiscal year. A motion was made by Wendi Stitzer and seconded by Benjamin Gavinski to approve the Resolution to Approve Line of Credit. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, Kristin Spurley, and Wendi Stitzer. Members voting no: none. Motion carried.

MINUTES: A motion was made by Janet Matthes and seconded by Kristin Spurley to approve the minutes of the regular meeting on June 27, 2022. Upon voice vote, with all members voting Aye, motion carried.

FINANCIAL REPORT:

Disbursements - the Board reviewed the A/P detail check register for June 2022. A motion was made by Benjamin Gavinski and seconded by Chantel Hampton to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, Kristin Spurley, and Wendi Stitzer. Members voting no: none. Motion carried.

INFORMATION:

August Meeting Building Walk-Through (Review and Set Goals)

Car Lease Update - Jamie reviewed the vehicles purchased for CESA 3 Staff for the 2022-2023 school year.

ACTION ITEMS:

Approve Hiring Director of Special Education/Student Service, Prevention, & Wellness Coordinator – A motion was made by Chantel Hampton and seconded by Bob Hermanson to hire Nikole Smith for the Director of Special Education/Student Service, Prevention, & Wellness Coordinator position (1.0 FTE). Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, Kristin Spurley, and Wendi Stitzer. Members voting no: none. Motion carried.

Approve Hiring Part-Time Literacy Support Professional – A motion was made by Wendi Stitzer and seconded by Kim Schmelz to hire Molly Thielen for the Part-Time Literacy Support Professional position (.4 FTE). Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, Kristin Spurley, and Wendi Stitzer. Members voting no: none. Motion carried.

Approve 2022-2023 Health Insurance Plan – A motion was made by Gary Andrews and seconded by Ben Gavinski to approve the 2022-2023 Health Insurance Plan with an increased deductible of \$7,000(single)/\$14,000(family). Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, Kristin Spurley, and Wendi Stitzer. Members voting no: none. Motion carried.

CESA 3 Staff Kick-Off Day is scheduled for Friday, August 19, 2022, at 8:00 a.m.

Next regular Board of Control Meeting will be Monday, August 22, 2022, at 6:30 p.m.

There being no further business to discuss, a motion was made by Chantel Hampton and seconded by Janet Matthes to adjourn the meeting at 9:25 p.m. Upon voice vote, with all members voting Aye, motion carried.