

Cooperative Educational Service Agency 3

Board of Control (BOC) Meeting Minutes

Monday, June 27, 2022

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Monday, June 27, 2022.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Oath of Office (new BOC Members) – Oath of Office will be signed/notarized at the July BOC Meeting.

Roll call was taken, with the following Board members in attendance/*participating online: *Gary Andrews, *Ben Gavinski, *Chantel Hampton, *Bob Hermanson, Mike Humke, *April Jennings, Mark Johnson, Janet Matthes, *Kim Schmelz, and Wendi Stitzer. Member(s) who were not in attendance: Kristin Spurley.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Bob Hermanson and seconded by Chantel Hampton that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

MINUTES: A motion was made by Ben Gavinski and seconded by Gary Andrews to approve the minutes of the regular meeting on May 23, 2022. Upon voice vote, with all members voting Aye, motion carried.

FINANCIAL REPORT:

Disbursements - the Board reviewed the A/P detail check register for May 2022. A motion was made by Chantel Hampton and seconded by Gary Andrews to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Ben Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

2021-2022 Budget Overview – Jamie reviewed the budget for the Board. Also reviewed the checking balance, accounts receivable, and car loan balance.

ACTION ITEMS:

Approve Hiring School Psychologist – no recommendations at this time

Approve Salary Increases – will have some savings (with staff leaving). After some discussion, a motion was made by Janet Matthes and seconded by Wendi Stitzer to approve a 4.7% increase for staff for the 2022-2023 school year. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Ben Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

Approve Insurance Renewals – will be looking at health insurance increase for this next year. If we decide to go with a \$7,000(single)/\$14,000(family) deductible, decreases the premium to \$18,500. Jamie will have information for the next meeting, he will keep the Board up to date.

Approve Hiring Administrative Assistant – A motion was made by April Jennings and seconded by Wendi to approve hiring Renee Nelson for the Administrative Assistant position (1.0 FTE). Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Ben Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

Approve Hiring Speech/Language Pathologists – recommendation has been made to hire Ellen Weber and Melanie Lindstrom for the Speech/Language positions.

Ellen Weber currently serves as a pediatric speech and language clinician with the Chicago Speech Therapy Center. She also served at Sandberg E.S. in the Madison Metropolitan School District. Her assignment will be at Wisconsin Dells at 1.0 FTE. (She was referred for the position by one of our current Speech/Language Pathologists.)

Melanie Lindstrom currently serves as a speech and language pathologist in the Whitewater School District. She is moving back to the area and was referred to us by River Ridge Principal Bill Hannah. She will be hired at .4 FTE for the Seneca School District.

A motion was made by Mark Johnson and seconded by Wendi Stitzer to approve hiring Ellen Weber (1.0 FTE) and Melanie Lindstrom (.4 FTE) for the Speech/Language Pathologist positions. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Ben Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

Approve Hiring Project SEARCH Instructor – A motion was made by Wendi Stitzer and seconded by Ben Gavinski to approve hiring Tricia Davis (1.0 FTE) for the Project SEARCH Instructor position. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Ben Gavinski, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

Next regular Board of Control Meeting will be Monday, July 25, 2022, immediately following the Annual Delegate Convention.

There being no further business to discuss, a motion was made by Wendi Stitzer and seconded by Gary Andrews to adjourn the meeting at 7:30 p.m. Upon voice vote, with all members voting Aye, motion carried.