

Cooperative Educational Service Agency 3 Board of Control (BOC) Meeting Minutes

Monday, March 28, 2022 – 6:30 p.m.

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Monday, March 28, 2022. Roll call was taken, with the following Board members in attendance or *participating online: *Gary Andrews, *Chantel Hampton, *Bob Hermanson, Mike Humke, *April Jennings, Mark Johnson, *Renee Linscheid, *Janet Matthes, Kim Schmelz, *Wendi Stitzer, and JoAnn Wiederholt. Member(s) who did not participate: none.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Bob Hermanson and seconded by Kim Schmelz that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

MINUTES: A motion was made by Mark Johnson and seconded by JoAnn Wiederholt to approve the minutes of the regular meeting on February 28, 2022. Upon voice vote, with all members voting Aye, motion carried.

FINANCIAL REPORT:

Disbursements - the Board reviewed the A/P detail check register for February 2022. A motion was made by Renee Linscheid and seconded by Gary Andrews to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Renee Linscheid, Janet Matthes, Kim Schmelz, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

2021-2022 Budget Overview – Jamie reviewed the budget for the Board. As of this date, 64% of revenue has been collected. We will have no car payments for the next couple of months; then change over to Enterprise.

BOARD DISCUSSION AND INFORMATION:

Lisa Arneson, PhD, Director of School Improvement – preparing for next school year:

[Math Menu](#) (coordinated by Ellie Olson and Kristin Galle)

[Educator Effectiveness](#) (coordinated by Ellie Olson)

[Grants](#) (Tarasa Lown is currently working on)

[Literacy in CESA 3](#) (Lisa reviewed the 2022-2023 Literacy Plans):

[Science of Reading](#)

[DPI Funding for Reading](#)

[CESA 3 Literacy Advisory Board \(10 individuals serving on this Board\)](#)

[Develop Comprehensive Literacy Audit Protocol for CESA Districts](#)

The Board Members were able to have some Q&A time with Lisa. *Thank you, Lisa!*

Health Insurance Projections – Jamie has been working with Andy O’Halek, Employee Benefits Consultant, on the health insurance projections for 2022-2023. It does not look like there will be an increase; have not had a rate increase in three years. CESA 3 will provide \$7,000 in HRA.

ACTION ITEMS:

Consider Hiring Speech/Language Pathologist(s) – Jamie was able to recruit **Rebecca Ruff** for the Speech/Language position for Monroe (60%-virtually) and Cassville (40%). She is currently employed by Seneca and Monroe (she provided notice to Seneca as courtesy earlier this year to notify them she had intended to seek other opportunities). Joe Monroe, Special Education Director at Monroe and David Boland, Seneca District Administrator, speak highly of her skills.

A motion was made by Bob Hermanson and seconded by Mark Johnson to approve hiring Rebecca Ruff as Speech/Language Pathologist for Cassville and Monroe. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Renee Linscheid, Janet Matthes, Kim Schmelz, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

Gabrielle Heyten reached out to Jamie last week to see if we had any Sp/L opportunities. *She stated that she has heard CESA 3 is an awesome place to work where the employees feel like they are part of a family. We currently have five CESA 3 schools recruiting Speech/Language Pathologists. (One of our candidates on the current payroll is engaged and may be moving to another location.)* Jamie stated that she is the strongest and most qualified candidate he has ever recruited and interviewed. A motion was made by Renee Linscheid and seconded by April Jennings to approve hiring Gabrielle Heyten as a Speech/Language Pathologist (site yet to be determined). Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Chantel Hampton, Bob Hermanson, Mike Humke, April Jennings, Mark Johnson, Renee Linscheid, Janet Matthes, Kim Schmelz, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

Next regular Board of Control Meeting will be Tuesday, April 19th at 5:45 p.m. This meeting will be followed by the WASB New School Board Member Gathering from 7:00-9:00 p.m. here at CESA 3.

There being no further business to discuss, a motion was made by Renee Linscheid and seconded by JoAnn Wiederholt to adjourn the meeting at 7:39 p.m. Upon voice vote, with all members voting Aye, motion carried.