

# Cooperative Educational Service Agency 3

## Board of Control (BOC) Meeting Minutes

Monday, February 27, 2023

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Monday, February 27, 2023.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board members in attendance or \*participating online: \*Gary Andrews, Benjamin Gavinski, Bob Hermanson, \*Mike Humke, Mark Johnson, \*Janet Matthes, \*Kim Schmelz, and \*Wendi Stitzer. Member(s) who were not in attendance: Chantel Hampton, April Jennings, and Kristin Spurley.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Gary Andrews and seconded by Bob Hermansen that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting Aye, motion carried.

No public comment.

**MINUTES:** A motion was made by Benjamin Gavinski and seconded by Mark Johnson to approve the minutes of the regular meeting on [January 23, 2023](#). Upon voice vote, with all members voting Aye, motion carried.

### FINANCIAL REPORT:

**Disbursements** - The Board reviewed the A/P detail check register for January 2023. A motion was made by Benjamin Gavinski and seconded by Mark Johnson to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

### INFORMATION:

1. Brent Nelson gave a 2021-2022 audit report (virtually). Mr. Nelson informed the Board that the process went well and was unmodified and though revenues increased significantly, liabilities were recorded for retirement benefit and paying off car loans.
2. Darla Burton, Chuck Keller, and Tom Martin presented on Career & Life Ready Updates.
3. Dr. Jamie Nutter informed of BOC May Meeting Date Change from May 22, 2023 to Monday, May 8, 2023.
4. Kitchen Remodel Update: Kitchen is complete and pictures were shared.

### ACTION ITEMS:

1. **Considering hiring a YA Coordinator that will be funded by the SWTC, UW-Platteville, and CESA 3 DWD Grant.** A motion was made by Bob Hermansen and seconded by Wendi Stitzer to offer the YA Coordinator position to Jessica Helms. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.
2. **Consider hiring a Speech & Language Pathologist.** A motion was made by Mark Johnson and seconded by Benjamin Gavinski to offer the Speech & Language Pathologist position to Allyson Schwendinger for the 2023-2024 school year. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.
3. **Consider offering \$500 grants to school districts who enter the NC3 Robotics Competition.** A motion was made by Gary Andrews and seconded by Kim Schmelz to offer \$500 grants to school districts who enter the NC3 Robotics Competition. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Bob Hermanson, Mike Humke, Mark Johnson, Janet Matthes, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

**Establish Date and Time of the Next Board of Control Meeting:**

The next regular Board of Control Meeting will be Monday, March 27, 2023, at 6:30 p.m.

There being no further business to discuss, a motion was made by Benjamin Gavinski and seconded by Wendi Stitzer to adjourn the meeting at 7:48 p.m. Upon voice vote, with all members voting Aye, motion carried.