

# Cooperative Educational Service Agency 3 Board of Control (BOC) Meeting Minutes

Wednesday, December 22, 2021, 6:30 p.m. (VIRTUAL)

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 6:30 p.m. on Wednesday, December 22, 2021. Roll call was taken, with the following Board members participating online: Mike Humke, April Jennings, Mark Johnson, Renee Linscheid, Kim Schmelz, Wendi Stitzer, and JoAnn Wiederholt. Members who did not participate: Gary Andrews, Chantel Hampton, Bob Hermanson, and Janet Matthes.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Wendi Stitzer and seconded by Renee Linscheid that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

**MINUTES:** A motion was made by Mark Johnson and seconded by Wendi Stitzer to approve the minutes of the regular meeting on November 22, 2021. Upon voice vote, with all members voting Aye, motion carried.

## **FINANCIAL REPORT:**

**Disbursements** - the Board reviewed the A/P detail check register for November 2021. A motion was made by April Jennings and seconded by Renee Linscheid to approve the disbursements as presented. Upon roll call vote the following Board Members voted Aye: Mike Humke, April Jennings, Mark Johnson, Renee Linscheid, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

**2021-2022 Budget Overview** – Jamie reviewed the budget for the Board.

Kim Schmelz joined the meeting at this time.

## **ACTION ITEMS:**

**Consider Hiring Certified Occupational Therapist Assistant (.2 FTE)** – a recommendation has been made to hire Julie Redfearn as a Certified Occupational Therapist Assistant (.2 FTE). Julie is a former CESA 3 employee. A motion was made by Renee Linscheid and seconded by Wendi Stitzer to hire Julie Redfearn as a Certified Occupational Therapist Assistant. Upon roll call vote the following Board Members voted Aye: Mike Humke, April Jennings, Mark Johnson, Renee Linscheid, Kim Schmelz, Wendi Stitzer, and JoAnn Wiederholt. Members voting no: none. Motion carried.

**Next regular Board of Control Meeting will be January 24, 2022 at 6:30 p.m.**

There being no further business to discuss, a motion was made by Renee Linscheid and seconded by Wendi Stitzer to adjourn the meeting at 6:52 p.m. Upon voice vote, with all members voting Aye, motion carried.