

# Cooperative Educational Service Agency 3

## Board of Control (BOC) Meeting Minutes

Monday, December 19, 2022

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Vice-Chair Janet Matthes at 5:30 p.m. on Monday, December 19, 2022.

Vice-Chair Janet Matthes led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board members in attendance or \*participating online: \*Gary Andrews, \*Chantel Hampton, \*Bob Hermanson, \*April Jennings, \*Mark Johnson, \*Janet Matthes, and \*Kim Schmelz. Member(s) who were not in attendance: Benjamin Gavinski, Mike Humke, Kristin Spurley, and Wendi Stitzer.

Vice-Chair Matthes noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Bob Hermanson and seconded by April Jennings that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

**MINUTES:** A motion was made by Mark Johnson and seconded by Chantel Hampton to approve the minutes of the regular meeting on [November 28, 2022](#). Upon voice vote, with all members voting Aye, motion carried.

### **FINANCIAL REPORT:**

**Disbursements** - The Board reviewed the A/P detail check register for November 2022. A motion was made by Bob Hermanson and seconded by April Jennings to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Chantel Hampton, Bob Hermanson, April Jennings, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

### **INFORMATION:**

1. Dr. Jamie Nutter gave a 2022-2023 Budget Update.
2. Dr. Jamie Nutter reminded board members of WASB Networking at State Education Conference.
3. Dr. Jamie Nutter presented on SRTNC Reorganization to help address teacher shortage.

### **ACTION ITEMS:**

1. **Recommendation for audit report by audit firm and future topics for informational purposes.**

A motion was made by April Jennings and seconded by Gary Andrews to approve the month of January for the audit report by the audit firm, with February as the backup month. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Chantel Hampton, Bob Hermanson, April Jennings, Mark Johnson, Janet Matthes, and Kim Schmelz. Members voting no: none. Motion carried.

### **Establish Date and Time of the Next Board of Control Meeting:**

The next regular Board of Control Meeting will be Monday, January 23, 2023, at 6:30 p.m.

There being no further business to discuss, a motion was made by April Jennings and seconded by Kim Schmelz to adjourn the meeting at 6:02 p.m. Upon voice vote, with all members voting Aye, motion carried.