

Cooperative Educational Service Agency 3 Board of Control (BOC) Meeting Minutes

Monday, October 25, 2021, 6:30 p.m.

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Vice-Chair Janet Matthes at 6:30 p.m. on Monday, October 25, 2021. Roll call was taken, with the following Board members in attendance/*participating: Chantel Hampton, Bob Hermanson, Mark Johnson, and *Janet Matthes. Member(s) not attending/participating: Gary Andrews, Mike Humke, April Jennings, Renee Linscheid, Kim Schmelz, Wendi Stitzer, and JoAnn Wiederholt.

Vice-Chair Janet Matthes led the Board Members in the Pledge of Allegiance.

As we do not have a quorum, it is recommended that next year's October CESA 3 BOC meeting be held prior to October 15th, to avoid conflicts with annual meetings. The BOC Members present made the decision to move forward with advisory votes only since there was no quorum. It was agreed that official action of any recommendations would be considered at the November Board of Control Meeting.

Vice-Chair Matthes noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Bob Hermanson and seconded by Chantel Hampton recommending that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

MINUTES: (To be approved at the November 22nd meeting.)

DISCUSSION:

Consider Having CESA Staff Provide Overview of Programs – Jamie asked the Board Members if they had any thoughts on having staff provide (15 min. presentations) overview of programs. Board agreed that this is very informative and worthwhile. Jamie will have for the November meeting.

Buildings and Grounds – new air conditioning unit was installed, along with the old (original) thermostats. New carpet will be installed in the hallway and the tile will be replaced in the restrooms.

FINANCIAL REPORT:

Disbursements - the Board reviewed the A/P detail check register for September 2021. Two big expenses are Schoology and IXL. (To be approved at the November 22nd meeting.)

ACTION ITEMS:

Approve Vehicle Purchase – group made a recommendation with unanimous approval to trade in the 2015 Silver Subaru rather than repair it toward the purchase of a 2020 Fusion at Fillback's in Highland, with a cost of \$20,000 after trade. Motion made by Chantel Hampton and seconded by Bob Hermanson. Upon voice vote, with all members voting Aye, motion carried.

Approve Hiring Grant Writer – group made a recommendation with unanimous approval for consideration at the November meeting to hire Tarasa Lown for the position of Grant Writer. Tarasa is excited to get back to this area and said she would love to work for CESA 3. Motion made by Mark Johnson and seconded by Bob Hermanson. Upon voice vote, with all members voting Aye, motion carried.

Approve Hiring Paraprofessional for DHH – group made a recommendation with unanimous approval for consideration to hire Lisa Zabel as a paraprofessional in the Deaf and Hard of Hearing Department. Motion was made by Bob Hermanson and seconded by Chantel Hampton. Upon voice vote, with all members voting Aye, motion carried.

Approve Hiring DHH Teacher – group made a recommendation with unanimous approval for consideration to transfer Pam Kurihara from Deaf and Hard of Hearing Paraprofessional to Deaf and Hard of Hearing Teacher, contingent on securing DPI licensure. Motion was made by Bob Hermanson and seconded by Chantel Hampton. Upon voice vote, with all members voting Aye, motion carried.

The next regular Board of Control Meeting will be held MONDAY, November 22, 2021 at 6:30 p.m. at CESA 3. There being no further business to discuss, a motion was made by Mark Johnson and seconded by Chantel Hampton to adjourn the meeting at 7:55 p.m. Upon voice vote, with all members voting Aye, motion carried.