

# Cooperative Educational Service Agency 3

## Board of Control (BOC) Meeting Minutes

Monday, October 24, 2022

The Meeting of the Board of Control of the CESA 3 Agency was called to order by Chair Mike Humke at 5:00 p.m. on Monday, October 24, 2022.

Chair Mike Humke led the Board Members in the Pledge of Allegiance.

Roll call was taken, with the following Board members in attendance or \*participating online: \*Gary Andrews, \*Benjamin Gavinski, \*Bob Hermanson, Mike Humke, \* Mark Johnson, Kim Schmelz, and \*Wendi Stitzer. Member(s) who were not in attendance: Chantel Hampton, April Jennings, Janet Matthes, and Kristin Spurley.

Chair Humke noted the official posting of the meeting by the Proof of Public Notice and the Agenda. A motion was made by Bob Hermanson and seconded by Wendi Stitzer that the Proof of Public Notice and Adoption of the Agenda be sufficient under the requirements of the open meeting law and be declared the official Agenda of the meeting. Upon voice vote, with all members voting aye, motion carried.

No public comment.

**MINUTES:** A motion was made by Gary Andrews and seconded by Kim Schmelz to approve the minutes of the regular meeting on September 26, 2022. Upon voice vote, with all members voting Aye, motion carried.

### **FINANCIAL REPORT:**

**Disbursements** - The Board reviewed the A/P detail check register for September 2022. A motion was made by Wendi Stitzer and seconded by Bob Hermanson to approve the disbursements as presented. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Bob Hermanson, Mike Humke, Mark Johnson, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

### **INFORMATION:**

1. **Building & Grounds Updates** -
  - A. Completed changing out rusted Conference Room C/D door with a basement door in better condition.
  - B. Cement Updates - Unable to find a contractor who can do cement work before next spring.
2. **WASB Breakfast RSVP** - inform Jamie Nutter or Renee Nelson if you would like to attend.

### **ACTION ITEMS:**

**Accept Resignation from Speech & Language Pathologist** - A motion was made by Gary Andrews and seconded by Kim Schmelz to approve the resignation from Speech & Language Pathologist, Gabrielle O'Neill. Upon roll call vote, the following Board Members voted Aye: Gary Andrews, Benjamin Gavinski, Bob Hermanson, Mike Humke, Mark Johnson, Kim Schmelz, and Wendi Stitzer. Members voting no: none. Motion carried.

### **Establish Date and Time of the Next Board of Control Meeting:**

The next regular Board of Control Meeting will be Monday, November 28, 2022, at 6:30 p.m.

There being no further business to discuss, a motion was made by Bob Hermanson and seconded by Wendi Stitzer to adjourn the meeting at 5:08 p.m. Upon voice vote, with all members voting Aye, motion carried.